



## Contest Briefing for Timers

1. Speeches are awarded a 30 second grace. If a speech is 30 seconds over the maximum time or 30 seconds under the minimum time, the speaker will be disqualified.
2. Review timing procedures:
  - a. Table Topics: 2 min (min/max 1:00 - 2:30)  
Green 1:00,  
Amber 1:30, and  
Red 2:00.
  - b. Evaluation Contest: 2-3 min (min/max 1:30 - 3:30)  
Green 2:00,  
Amber 2:30, and  
Red 3:00.
  - c. Humorous and International:  
5-7 min (min/max 4:30 - 7:30)  
Green 5:00,  
Amber 6:00, and  
Red 7:00.
3. One timekeeper to use electronic device, the other uses colored cards simultaneously.
4. Timing starts with the first verbal or nonverbal communication with the audience.
5. The red light **WILL** remain on until the speaker has finished speaking. No notice shall be given to indicate a speaker has gone overtime.
6. Review and explain to the timing forms to the Timekeepers.
7. Contestants and Judges are the only ones allowed to file a protest. All protests must be made to either the Chief Judge and/or Contest Chair.
8. Are there any questions?